



Dear Valued Customer,

If you recently obtained your PPP loan, please refer to Summit State Bank's PPP Resource Page at www.summitstatebank.com/covid-19-assistance.php for updates and [click here for instructions on applying for PPP forgiveness](#).

The SBA has not begun to accept loan forgiveness applications. However, you may submit your request to the bank once you have spent loan proceeds for the eligible uses within the covered period. The bank will communicate new guidance as it is released from the Small Business Administration and the U.S. Treasury.

Additionally, once you upload your complete Forgiveness Application to your box.com account folder, please don't forget to email us at PPP@summitstatebank.com to make sure we know it's there!

As always, thank you for your business and patience as we navigate this process together.

Sincerely,

Michael Castlio
SVP and Chief Credit Officer
Summit State Bank

