



Dear Valued Customer,

On Friday, May 15, the Treasury Department and the Small Business Administration (SBA) released the Paycheck Protection Program (PPP) Loan Forgiveness Application. We have attached it to this communication in an effort to get it to you as quickly as possible and encourage you to review it thoroughly as you prepare to apply for forgiveness. [Click here to access the Forgiveness Application](#)

Accordingly, we wanted to share with you the following details:

- Over the next few days, Summit will provide you with the following items necessary for your forgiveness application: SBA PPP Loan Number, Lender PPP Loan Number, PPP Loan Amount and PPP Loan Disbursement Date
- Additionally, based on the PPP Loan Forgiveness Application details, we are in the process of updating our documentation list to collect from you – based on the guidance on page 10 of the PPP Loan Forgiveness Application.

Thank you for your continued support. We appreciate your relationship with Summit State Bank.

Sincerely,

Michael Castlio
SVP and Chief Credit Officer
Summit State Bank

