



Dear Customers,

We know that navigating through these challenging times is difficult and the nuances of the PPP Loan Process can be confusing. Our intention is to provide you with timely and current information when we receive updates from the SBA. Yesterday we wrote to inform you of important news for anyone who had a PPP Loan Payment date of 12/1/20 or 1/1/21.

We inadvertently shared that your loan payment date has been deferred 10 months from the date we disbursed your loan, pending receipt and processing of your forgiveness application. The **great** news is that you have an additional 6 months, for a total of **16 months** deferral of making a loan payment. We apologize for any confusion yesterday's email created and hope the added extension is a welcome event.

If you have not already submitted your forgiveness application, we want to encourage you to do so and make sure that if you are eligible to have your PPP loan forgiven, that you have completed and submitted your loan application to us, along with the supporting documentation as referenced in the instructions for the corresponding Application form you will use.

Please find below links to the latest Instructions and Applications as well as an updated Factsheet from the SBA. As a reminder, we have all of the PPP Forgiveness Instructions and Applications posted on our website, [scroll to the Resource Page drop down](#). If you require assistance from your Relationship Manager, please send a request to [ppp@summitstatebank.com](mailto:ppp@summitstatebank.com).

If you have already submitted your completed applications, thank you and disregard this message.  
[PPP Forgiveness Factsheet](#)

[PPP Instructions for Form 3508S](#)  
[PPP Application Form 3508S](#)

[PPP Instructions Form 3508EZ](#)  
[PPP Application Form 3508EZ](#)

[PPP Instructions Form 3508](#)  
[PPP Application Form 3508](#)

Thank you and we appreciate your business.  
Sincerely,

Michael Castlio  
Senior Vice President and Chief Credit Officer

**Here is the excerpt from the SBA Q&A,  
published on 10/7/20:**

52. **Question:** The Paycheck Protection Program Flexibility Act of 2020 (Flexibility Act) extended the deferral period for borrower payments of principal, interest, and fees on all PPP loans to the date that SBA remits the borrower's loan forgiveness amount to the lender (or, if the borrower does not apply for loan forgiveness, **10 months** after the end of the borrower's loan forgiveness covered period). Previously, the deferral period could end after **6 months**. Are lenders and borrowers required to modify promissory notes used for PPP loans to reflect the extended deferral period?

**Answer:** The extension of the deferral period under the Flexibility Act automatically applies to all PPP loans. Lenders are required to give immediate effect to the statutory extension and should notify borrowers of the change to the deferral period. SBA does not require a formal modification to the promissory note. A modification of a promissory note to reflect the required statutory deferral period under the Flexibility Act will have no effect on the SBA's guarantee of a PPP loan.<sup>17</sup>

